

	<b>OnCore CTMS Standard Operating Procedure (SOP)</b> <b>Title: Documenting Serious Adverse Events and Deviations</b>	
	<b>Effective Date: June 20, 2023</b>	<b>Approval Date: June 20, 2023</b>
<b>Version: 1.2</b>	<b>Page 1 of 1</b>	

## 1. PURPOSE

Outlines the considerations for documenting serious adverse events, deviations and violations.

## 2. SCOPE

For all studies, documentation in OnCore is at the discretion of the department.

## 3. CONSIDERATIONS

- 3.1. SAEs tracked in the Subject Console appear on the Invoiceable Items tab of the Financials Console. Contact OnCore Support Team [oncore@wustl.edu](mailto:oncore@wustl.edu) for more information.
- 3.2. Protocol deviations will automatically display a list of visits for which the entered Visit Date is outside of the tolerance defined for that visit. For more information on Subject Deviations, contact OnCore Support Team.

## 4. RESOURCES

[Reportable Events Work Instructions](#)

Revision History		
Version	Effective Date	Description
1.0	2/24/2020	Initial Version
1.1	9.11.2022	Updated OnCore User Manual links post Confluence migration
1.2	6.20.2023	Updated OnCore User Manual links post Confluence migration